

Ravindi Perera

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Professional Profile

I'm a dedicated and skilled ICT educator with over 7 years of experience teaching both primary and secondary school students. Demonstrates strong expertise in delivering engaging and effective lessons in Information and Communication Technology, tailored to various educational levels. Proficient in Microsoft Office Suite, computer literacy skills, and online teaching platforms such as Google Meet and Microsoft Teams. Experienced in typesetting, basic web design, programming languages and integrating digital tools to enhance learning outcomes. Committed to fostering a technology-driven learning environment and supporting students in developing essential digital skills and equips students with practical ICT skills for academic and future career success.....

PREVIOUS EMPLOYMENT

**From October 2020 - 2021 Brisbane International School, Kohuwala
(ICT Teacher – Primary)**

- Teaching Edexcel ICT for Grade 3, 4, 5
- Writing Scheme of Work for Each and Every Week (According to the Learning Outcome)

**From Jan 2014 to September 2020 Bond International School, Colombo – 05
(ICT Teacher – Primary and Upper Section)**

- Teaching UK, Cambridge ICT for Grade 4 to Grade 10
- Checking School ICT Assessment and Term Exam Papers
- Writing Lesson Plans for Term
- Writing Scheme of Work for Each and Every Week (According to the Learning Outcome)
- In charge of the school **ICT lab**

From Jan 2013 / 2014

**IDM Computer Studies, Piliyandala. Sri Lanka
(Assistant ICT Lecturer)**

- Teaching Diploma in MS Office
- Teaching Kids Course for Age (8 to 12)
- Student Management
- Enrolling Students in the IDM System
- Maintenance Student Attendance Records
- Writing Lesson Plans and Student Progress Reports

COMPUTER AND OTHER QUALIFICATION :

- **Diploma in MS Office @** Shastra Academic Centre, Borallesgamuwa **2010**
- **Diploma in English** (Affiliated by British Council) @ Saegis Campus **2012**
- **Diploma in Business IT @** Sakya ,Nugegoda **2013**
- **TKT course @**Royal institute, Colombo **2016**
- **Advanced Diploma in Business IT @** Sakya ,Nugegoda **2017**
- **Certificate course in English for teachers [Level 2,3] @** University of Colombo, [IHRA] **2016 / 2017**

ACADAMIC & PROFESSIONAL QUALIFICATIONS

HND - 2017 /2019

Completed - Higher National Diploma in Computer Science [SQA]

Saegis Campus, Nugegoda – Recognized University of Canterbury in UK

- Computing Graded unit 1 : **C**
- Computer science Graded unit 2 (project) : **A**

LANGUAGES

- Fluent in English and Sinhala
- Excellent Computer Literacy

Other

- Microsoft Office: **Word, Excel, PowerPoint, Access ,Project management**
- Reference methods : **Harvard , APA**
- Advance Excel : **Quick book, MYOB**
- Networking : **Internet & Email, Computer Networking ,Outlook Express, Network technology and data communications**
- Database management system : **SQL ,MYSQL ,PHP MyAdmin, Database design**
- Programing languages : **HTML, Java script, CSS, PHP ,Visual Studio [C#], Software development - OOP[Object Oriented Programming] ,XAMPP**
- Other: **Project IT**
- **Ethical Hacking**
- **Managing web server**
- **E-commerce publishing website**
- **Mobile web based applications & development**
- **Developing website for multiplatform use**
- **Troubleshooting**
- **Cloud computing**
- **Team working in computing**

