



**LL. B Degree Programme
Students' Brochure
Academic Year 2017/2018**



**Department of Legal Studies
Faculty of Humanities and Social Sciences
The Open University of Sri Lanka**

THE OPEN UNIVERSITY OF SRI LANKA
BACHELOR OF LAWS DEGREE
Academic Year 2017/2018

I welcome all new applicants who are currently in the process of submission of online applications to the LL. B Degree Programme of the Open University of Sri Lanka.

We are pleased that you have decided to apply to sit for the competitive Selection Test. While wishing you all success in your endeavour, we on our part, will assist you to achieve your academic goals during your university career in the Open University.

This brochure will provide you basic information about the Open University and LL. B Degree Programme. It consists of two parts. Part I provides general information about the Open University, its teaching and learning system, network of Regional Centres etc. Part II provides specific information on LL. B Degree Programme and its academic activities.

While we make every effort to provide you up-to-date information on the LL. B Degree Programme, we wish to emphasize that the information provided here is applicable to the programme offered by the Open University for the Academic year 2017/2018 only. The possible subsequent changes in regulation or in overall policy of the Open University could render the information in this brochure inapplicable. In such situations, we will keep you informed of those new changes.

I together with my academic and non-academic staff, once again wish you every success for all your future academic endeavours.

Raja Goonaratne
Head,
Department of Legal Studies

**THE OPEN UNIVERSITY OF SRI LANKA
BACHELOR OF LAWS DEGREE
2017/2018**

PART I - GENERAL INFORMATION

1. THE OPEN UNIVERSITY

The Open University of Sri Lanka (OUSL) is an academically autonomous national university in Sri Lanka. It provides higher education through distance learning. Any person over the age of 18 years may pursue programmes of study at OUSL leading to certificate, Diploma, First Degree, Post-graduate Degree or other academic qualifications.

The OUSL, from the point of view of those whom it attracts as students, is both a home-study university and a university of the later life- learning. It offers an opportunity for those who have missed opportunities to follow a programme of study to do so at a later-stage in their life.

The OUSL was established under the Universities Act No. 16 of 1978, the Open University of Sri Lanka Ordinance No. 01 of 1990 and its subsequent amendments. It has the same legal and academic status as any other national university in Sri Lanka. Like other conventional universities in Sri Lanka, the OUSL too has its own Council which is its executive, academic body and governing authority as well as a Senate which acts as the apex academic decision-making body. The Vice Chancellor is the Chief Executive Officer of the university. The university has its own full-time staff both academic and non-academic, its own Central Campus and a network of Regional and District Study Centres.

The University has five Faculties *viz.* **Faculty of Humanities and Social Sciences, Faculty of Education, Faculty of Engineering Technology, Faculty of Natural Sciences and Faculty of Health Sciences.** These faculties offer different study programmes ranging from certificates to postgraduate degrees such as Ph.D. The Dean is the Chief Academic and Administrative Officer of the Faculty. Under each

faculty, there are academic Departments dealing with specific study disciplines. Each Department has a Head who is responsible for the administrative and academic activities of the Department.

Department of Legal Studies conducts programmes of study leading to LL. B and LL. M Degrees.

2. COURSES AND THE PROGRAMMES OF STUDY

Since the Open University is different from other conventional universities, you will be required to familiarise yourself with the specific vocabulary used by the University in its day to day activities.

For example, a COURSE is the basic unit of study, normally completed over a period of an academic year. A **PROGRAMME OF STUDY** may consist of many courses. LL. B Degree Programme is a **Programme of Study** which consists of **18 courses** that students may study throughout its four-academic year duration.

The successful completion of courses offered by a particular academic Department leads to the award of Certificate, Diploma, First Degree or Postgraduate degrees. These qualifications can be obtained by pursuing the following study programmes.

- (1) Foundation Programme
- (2) Certificate Programme
- (3) Diploma Programme
- (4) Bachelor's Degree Programme
- (5) Postgraduate Programmes
- (6) Continuing Education Programmes

Foundation Programmes form the gateway to other academic programmes and is offered at two levels: First Level and Second Level in the basic disciplines. A student, who has passed the G.C.E. (Ordinary Level) Examination may on successful completion of Foundation Level Programme attain an educational level required to apply (i.e. for LL. B it is only a qualification to apply for selection test) any study programmes of the Open University.

Also, a student who has dropped out of formal education system even before completing G.C.E. (Ordinary Level) Examination and given up all hopes of pursuing higher education, is able to study disciplines such as Law by re-starting their academic studies from Foundation Level¹. **However, it should be noted that a student who successfully completes a foundation programme needs to sit for Admission /Selection Test and be successful at the Test to be selected for the LL.B. Degree Programme.**

3. STUDY SYSTEM

Printed Course Material/ Course Books – Under the Open-Distance Learning (ODL) methodology adopted by the OUSL, printed materials play an important role. Students registered for a Study Programme are given printed course materials at the time of registration and on subsequent occasions. Students are expected to study them and attend Day-schools conducted at the respective Regional Centres and Study Centres. Day-schools help students to gain better knowledge about the subjects. Therefore, it is advisable that students attend Day-schools and discuss with the academic staff.

Audio-visual Material-These devices are used in the ODL system to supplement Day Schools. These audio-visual materials take the form of video film, audio cassettes and power point presentations etc.

Day-school²- Day-schools (conducted during weekends) provide limited face to face encounters with the lecturer at Regional Centres and Study Centres. The visiting academics appointed by the University conduct face to face sessions (Day-schools) at these centres. Students are supposed to study printed course materials given to them in advance and discuss them with teaching academics.

Online Courses – Online courses are offered by some faculties of the University depending on the availability of expertise and facilities.

¹Department of Legal Studies does not conduct Foundation Level courses. Foundation Courses Unit conducts such courses relating to Humanities and Social Sciences.

² Day Schools means face to face teaching -learning sessions

Students registered for a course may register for the online component of that course.

At present, 14 courses of LL. B Degree Programme are available online MOODLE version as supplementary to the printed course books. Those online material consists of case reports, research articles, statutes and past question papers relating to courses. Students should have access to NODES web portal to obtain this facility.³

4. ASSIGNMENTS AND EXAMINATIONS

Students' performance is evaluated throughout the course of studies. Students are required to sit several tests and submit a number of assignments throughout the academic year. Those are evaluated, graded and returned to them together with the marks and examiners' written comments.

This evaluation system is called Continuous Assessment Test (CAT). Students should read all instructions relating to CATs and should understand the academic importance of them.

The Department may decide the nature, structure, weightage and number of assignments per course and it may vary from course to course and year to year. For example, it could take the form of Closed Book Tests (CBTs) / No Book Test (NBTs), Open Book Tests (OBTs), Tutor Marked Assignments (TMAs), Oral Presentations or Project Reports, etc.

Students should sit Continuous Assessment Tests (CATs) and a Final Examination for each course. The Overall Mark of a course is determined by combination of Overall Continuous Assessment Marks (OCAM) obtained through assignments and final examinations.

As per the governing rules and regulations overall mark is made up of 30% from CATs and 70% from Final Examination. This emphasizes that CATs are an important component of the examination system in the

³ To access this facility, you should visit NODES-OUSL webpage <http://ousl.nodes.lk/> or www.elearnou.ac.lk

Open University and obtaining marks at CATs is essential for successful completion of a course.

Therefore, Department does not encourage students merely to sit for Final Examination.

5. REGIONAL CENTRES AND STUDY CENTRES

At present OUSL has 09 Regional Centres in Colombo, Kandy, Matara, Anuradhapura, Jaffna, Batticaloa, Badulla, Kurunegala and Ratnapura. Students should select the Regional Centre that is closer to her/his permanent residence and they are required to follow all academic activities in that Regional Centre until graduation.

The Open University is in the process of developing a network of study centres across the country.

6. LIBRARY FACILITIES

Main Library located within the Central Campus premises and the Regional Libraries provide lending and reference facilities to students. The staff in those libraries will help you to obtain necessary information on reading and reference materials you may need for your studies.

7. FEES AND OTHER EXPENSES

The Open University is a fee-levying distance learning institution. Therefore, registered students should pay fee for their studies. Course fees are charged from students annually to cover expenses on course materials, payment for visiting academics and examiners etc.

OUSL will issue a payment voucher to all selected applicants to make those payments in two instalments. They should pay the first instalment prior to enrolment.

This fee is only a 1/3 of the total cost and the balance 2/3 is subsidized by the Government of Sri Lanka.

PART II - LL. B DEGREE PROGRAMME

8. INTRODUCTION

Department of Legal Studies has been offering LL. B Degree since 1984. It is the only university in Sri Lanka which offers LL. B Degree by using Open & Distance Learning mode (ODL).

The objectives of the Department in designing LL. B Degree Programme are as follows:

- * Assisting students to obtain knowledge in law *via* ODL environment.
- * Developing skills in intellectual reasoning, investigation and critical analysis.
- * Creating an understanding of the role of law in contemporary society.
- * Helping students develop skills of application of knowledge to contemporary realities.
- * Helping students to develop skills in advocacy, presentation and writing.
- * Developing skills in legal research and adopt a multi-disciplinary approach to law.

9. ADMISSION REQUIREMENTS

- 9.1 To apply for Selection Test of LL. B Degree Programme in the Academic year 2017/2018, candidates should have **acquired one of the following qualifications.**

- (a) Successful completion of any Foundation Programmes at Levels 1 and 2 of the Open University;

OR

- (b) **Four passes**, at the General Certificate of Education (Advanced Level) Examination under the old syllabus which had 4 subjects of which at least **three passes** should have been obtained at a single sitting and the other subject should have been completed at a subsequent sitting;

OR

- (c) **Three passes in core subjects** in one sitting at the General Certificate of Education (Advanced Level) Examination under the new syllabus;

OR

- (d) An equivalent or higher qualification acceptable to the Senate;

OR

- (e) Be an Attorney-at-Law

9.2 Applicants with any of the above qualifications (except Attorneys-at-Law) should sit for a Selection Test and selection will be done based on performance at the Selection Test.

9.3 Attorneys-at-Law are exempted from the Selection Test and all courses in Level 3. They will gain direct enrolment to Level 4. Except those exemptions other rules and regulations of the programme will be same as those for other students.

9.4 A person with a degree in law from a foreign university may be considered for exemption from the Selection Test. The university may grant such exemption on evaluation of those foreign qualifications.

9.5 Candidates are required to sit Selection Test at the Regional Centre which is closest to her/his permanent residence.

9.6 Selection Test is scheduled be held on **04th March 2018**.

- 9.7 Details of the Selection Test Paper are given in the following table.

Structure of the Question Paper				
	Title of Paper	Marks Allocated	Time expected to be spent	Weightage Given (Minimum mark to be obtained to qualify)
Paper 1	General Intelligence	100	60 minutes	No minimum mark
Paper 11	General Knowledge	100	40 minutes	No minimum mark
Paper III	Sinhala/ Tamil Language	50	40 minutes	40% (i.e. 20 marks)
Paper IV	English Language	50	40 minutes	30% (i.e. 15 marks)

- 9.8 As per above table, a candidate should compulsorily obtain a minimum 20 marks for the Sinhala/Tamil Language paper and 15 marks for the English Language Paper to be selected to follow LL. B Degree Programme in addition to obtaining higher marks for General Intelligence and General Knowledge papers.

However, a candidate who merely gets higher marks for Paper I - General Intelligence and Paper II - General Knowledge papers shall not be considered as having passed the Selection Test.

10. AVAILABLE PLACEMENT/SEAT AT REGIONAL CENTRES

- 10.1 The number of seats/placements available at each Regional Centre and the medium in which academic activities are

conducted in those centres in the academic year 2017/2018 are given below:

Regional Centre	Allocated Seats	Medium		
		Sinhala	English	Tamil
Colombo	125	√	√	√
Kandy	50	√	√	√
Matara	50	√	√	-
Anuradhapura	25	√	-	-
Jaffna	25	-	-	√
Batticaloa	25	-	-	√
Badulla	25	√	-	√
Kurunegala	25	√	√	-
Ratnapura	20	√	-	-

- 10.2 The number of placements/seats available at each Regional Centre will be filled strictly in descending order of marks obtained by candidates at the Selection Test. Under no circumstance a candidate who has selected a Regional Centre shall be considered for filling the placements of other Regional Centres.

You should select your Regional Centre nearest to your permanent residence.

- 10.3 Students selected for enrolment to pursue LL. B Degree shall be required to participate in all academic activities and examinations at the Regional Centre chosen by them.

A candidate registered at a Regional Centre shall not be permitted under any circumstances, to change the Regional Centre or sit any test or examination in a Regional Centre other than the Centre in which she/he has registered.

In brief, registered Regional Centre should remain unchanged until graduation.

11. MEDIUM OF STUDY & INSTRUCTION

- 11.1 Printed course materials/ books in all three media are provided at Levels 3 and 4 and course materials of Levels 5 and 6 are only in English as a measure to help develop language competency of students. As bilingualism is promoted by the Department, good knowledge in both the mother tongue and English will be an added advantage in pursuing studies successfully.

12. COMMENCEMENT OF STUDY PROGRAMME

The LL. B Degree Programme will commence in August 2018 in the Academic Year 2017/2018.

13. DURATION OF THE PROGRAMME

The curriculum of the LL. B Degree Programme envisages a 12-month academic year at each level. Therefore, a student who pursues her/ his studies continuously without being failed or repeated will be able to complete the programme of study within four years. In brief, the programme can be completed in four academic years of 12 months duration.

However, this period may vary due to factors beyond our control.

Students are required to complete LL. B Degree Program **within a maximum of twelve (12) academic years from her/his first registration.**

14. APPROVED COURSES FOR LL. B DEGREE PROGRAMME

Level 3

The initial level of the Degree Programme consists of the following courses.

Course Code**Course Title**

LLU3901

Constitutional Law I

LLU3502

Principles of Equity

LLU3703

Introduction to the Laws of Sri Lanka

LLU3904

Legal Method

Level 4

To promote from Level 3 to Level 4, student must complete all four courses of Level 3.

Course Code**Course Title**

LLU4805

Law of Contracts

LLU4806

Criminal Law

LLU4707

Family Law

LLU4708

Constitutional Law II

Level 5

To promote from Level 4 to Level 5, student must, except an Attorney-at-Law who is exempted from Level 3 courses, must complete;

(a) ALL Courses in Level 3

(b) ALL Courses in Level 4

Course Code**Course Title**

LLU5709

Administrative Law

LLU5810

Land Law

LLU5811

Environmental Law

LLU5712

Public International Law

Level 6

To promote from Level 5 to level 6, student must complete:

- all courses in Levels 3 and 4 and,
- all courses in Level 5, or
- Also, together with the above mentioned two requirements if a student has obtained the stipulated minimum OCAM for each course in Level 05.

Course Code**Course Title****Compulsory⁴**

LLU6813	Jurisprudence
LLU6814	Labour Law
LLU6618	Dissertation

Optional⁵

LLU6815	Commercial Law
LLU6816	Human Rights Law
LLU6717	Law of Delict

**15. CERTIFICATE IN ENGLISH FOR ACADEMIC PURPOSES
(LEGAL STUDIES)**

15.1 Department of Language Studies conducts a special English language programme for law students. This language programme is compulsory for all students registered for LL.B. Degree Programme.

⁴ These three subjects are the core subjects in this level.

⁵ Students in Level 6 may choose any two courses from the optional three courses.

15. 2 All selected students will be graded on the performance of the English Language Paper at the Selection Test. They shall either be exempted from or required to follow the English Language programme depending on their performance on the Language paper.

Please note that completion of the English Language Programme is a compulsory requirement to award LL. B Degree except for students who have been exempted from English Language requirement.

16. GUIDELINES TO COMPLETE THE ONLINE APPLICATION FORM

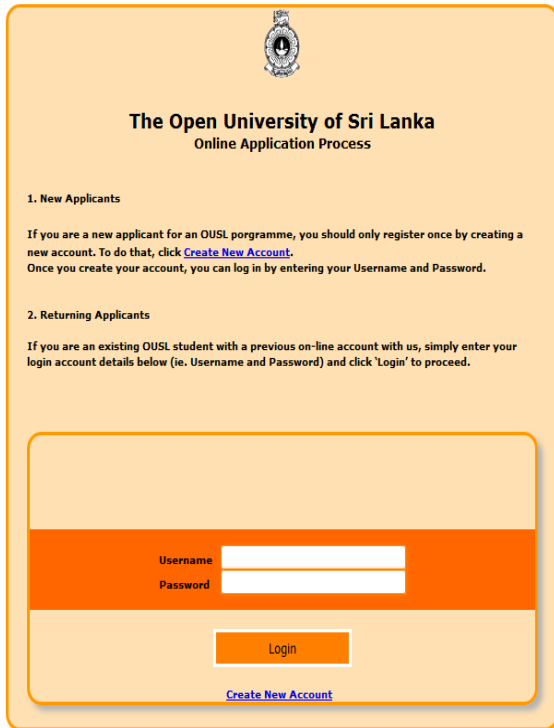
Important

Please carefully follow the instructions below to complete the online application form.

Step 01: Open the OUSL online application web portal by typing

<https://payment.ou.ac.lk>

Step 02: Then you will see the following page:



The Open University of Sri Lanka
Online Application Process

1. New Applicants

If you are a new applicant for an OUSL programme, you should only register once by creating a new account. To do that, click [Create New Account](#).
Once you create your account, you can log in by entering your Username and Password.

2. Returning Applicants

If you are an existing OUSL student with a previous on-line account with us, simply enter your login account details below (ie. Username and Password) and click 'Login' to proceed.

Username

Password

Login

[Create New Account](#)

Action 01: If you are a new applicant click the hyper link “**Create New Account**”

Action 02: If you are an existing OUSL student type user name and password and press the login button

Step 03: Then you will see the following page

New User Creation

*** Mandatory fields , සහ අනිවාර්ය , අනිවාර්ය ක්ෂේත්‍ර**

Account Details

You can use your own Username and Password , A password must have at least six (6) characters.

Username*

Password*

Confirm Password*

Important: Please write-down your "username" and "password" and keep securely for future use
වැදගත් : පිටත "username" සහ "password" දිනවිටිවිටි සේවා වාර්තා කර ගන්න.

Personal Details

Title*

Initial*

Last Name*

Name Denoted by Initials*

Address line 1*

Address line 2*

Address line 3

District*

NIC/Passport No*

Date Of Birth*

Gender*

E mail*

Telephone -Mobile*

Telephone -Fixed

Country

☐ I have double checked the above mentioned details and they are correct according to my knowledge(මා දැනගන්නා තරම් දුරට මා දෙවරක් පරීක්ෂා කළ බවට සහතික කරමි.)

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Action 01: Create a user name, password and give personal details

Action 02: Once you enter all details , click the button “Create Account”

Step 04: Then you see the following page.

The screenshot shows the 'Welcome to The Open University of Sri Lanka On-line Application System' page. At the top, there is a navigation bar with links: 'Full Account Details', 'Programme Details', 'Add New Application', 'My Applications', and 'Log Out'. Below the navigation bar, the user is logged in as 'rasi123' on 'Wednesday, 3rd January 2018'. The main section is titled 'My Application Details' and contains a message: 'No previous application(s) found. Please click [Add New Application](#) for new application.' Below this message is a table with columns: 'No', 'App No', 'Programme', 'Application Fee', 'Date Applied', 'Status', 'Payment', 'Submission Test Address', and 'Download Test papers'. The footer of the page reads '© 2017-2018 The Open University of Sri Lanka Information Technology Division'.

Action 01: Click “Add New Application”

Step 05: Then you will see the following page.

Welcome to The Open University of Sri Lanka On-line Application System

Logged as ranjan Friday, 20th December 2017

On-line Application

Please Fill the Application Details

Fill the mandatory fields which are mentioned as *.If you need to edit the personal details, go to "Edit Account Details" from the main menu.

Programme Data

Please read the brochure carefully before applying ([Upcoming programmes](#))

Program*

Preferred Center*

Medium*

Personal Data

District *

NIC/Passport No

Date of Birth

E mail

Telephone -Mobile

Telephone -Fixed

Country code

Civil Status

(Enter subjects separated by commas (,) Eg:- English A, Maths B, etc..)

GCE O/L

(Enter subjects separated by commas (,) Eg:- Biology B, Chemistry A, etc..)

GCE A/L*

(Enter Work Experience separated commas (,))

Work Experience

(Enter Qualifications separated by commas (,) Eg:- Details of the Degree, University and Year etc..)

Other Qualifications

Before you click the "Apply and Pay" button, please double check your application--particularly the **Preferred Center** and the **Medium of Study**. Once you apply, you cannot change application details.

Action 01: Select the programme from the drop-down list

- Select “General Applicant” if you are not a practicing lawyer.
- Select “Lawyers Only” if you are practicing lawyer.
-

Action 02 : Select the “centre” as per the instruction in the brochure

Action 03: Select and complete the “Medium” and all other required

details.

Action 04: Click “Pay and Apply”

Step 06:

Then you will see the following page

Select Payment Method

Credit Card Payment

Cash Payment

eZcash Payment

Credit Card Payment Instructions

1. Click the Credit card payment option above.
2. You can use credit/debit card (on line payment activated)for payments.
3. We accept only "Mastercard" or "Visa" type credit/debit cards

Cash payment Instructions.

- 1.Click the Cash payment option above.
2. Note the application number which will display under the application details.
3. Make the payment to the nearest **DHS center** and make sure to obtain payment receipt.

Cash payment Instructions

- 1.Click the eZcash payment option above.
2. Use valid eZcash number and pin code.

Action 01: Select the preferred payment method from the following.

- Card payment (Visa, Master etc.)
- Cash Payment
- eZcash Payment

Action 02(A) : Card Payment

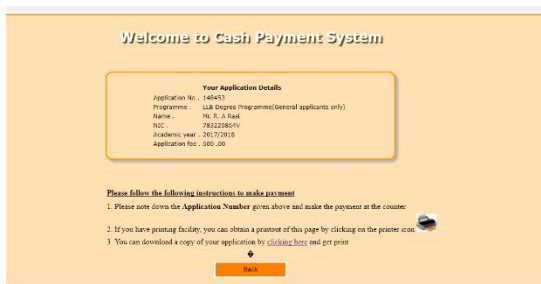
- Follow the instruction and complete the action
- Then you see the following page.
- Follow the instruction and complete the action



The screenshot shows the HNB Secure Payment Server interface. At the top, it says "HNB SECURE PAYMENT SERVER". Below this, a box displays "Your Transaction Amount is LKR 600.00". The main section is titled "Please enter your Credit Card details" and includes a VISA logo. It contains input fields for "Card Number", "Expiry Date (Month / Year)" with dropdown menus, and "3-Digit Card Code" with a question mark icon. There are "Proceed" and "Cancel" buttons at the bottom. Below the form, a warning states "Please avoid any interaction with the browser after pressing the Proceed button". Logos for MasterCard, VISA, and American Express are shown at the bottom, along with the text "HNB Secure Payment Server" and "© 2014 HNB Bank PLC (Pvt) Ltd. All rights reserved."

Action 02(B) : Cash Payment

- Follow the instruction and complete the action



The screenshot shows a "Welcome to Cash Payment System" page. It features a box titled "Your Application Details" containing the following information: Application No. : 148451, Programme : LKQ (Special Programme) (General applicants only), Name : M. R. A. Raj, NIC : 781220865V, Academic year : 2017/2018, and Application fee : 500.00. Below this, it says "Please follow the following instructions to make payment" and lists three steps: 1. Note down the Application Number given above and make the payment at the counter, 2. If you have printing facility, you can obtain a printout of this page by clicking on the printer icon, and 3. You can download a copy of your application by clicking here and get print. There is a printer icon and a "Back" button. At the bottom, it says "© 2014/2015 The Open University of Sri Lanka Software Technology Division."

Action 02(C) : eZcash Payment

- Follow the instruction and complete the action

Welcome to The eZcash Internet Payment Gateway



Name . Mr. R. A Rasi
Programme . LL.B Degree Programme(General applicants only)
Application fee. 600.00
Application No . 148479

Please click on the Submit button to continue processing.

Submit

- Follow the instruction and complete the action

Step 07: After completing above steps complete the following actions.

Action 01: Download the Application (If you get selected please bring a copy of this application along with other certificates for enrollment)

Action 02: Generate the Admission for the Selection Test (It is compulsory to bring the admission an produce it to the supervising staff before entering the examination hall)

Important Notice for Selection Test

You must produce to the Supervisor and invigilating staff along with the Admission Form the following valid legal documents to prove your identity;

- National Identity Card or
- Valid Passport or
- Valid Driving License or
- If you are a registered student of OUSL, the valid Student Record Book

Please make sure to get attestation for your signature on Admission Form by any of the specified authorities.

Details of Regional Centers

Colombo Regional Centre Ms. U.H.B.V.P Angammana Actg. Assistant Director OURC, Nawala, Nugegoda 011-2881380/281/360	Matara Regional Centre Mr. G. Dinesh Assistant Director OURC, Nupe, Matara. 041-2222943/041-2229782
Kandy Regional Centre Mr. Anushka Bandara Assistant Director OURC, Polgolla, Kandy 081-2494083/84 081-2494495/96/97	Anuradhapura Regional Centre Ms. Shayama Madugalla Assistant Director OURC, Jayanthi Mawatha, (Depot Area) Anuradhapura 025-2222871
Batticaloa Regional Centre Mr. A.D Kamalanathan Assistant Director OURC, No.23 New Road Batticaloa. 065-2222264	Jaffna Regional Centre Mr. K.Kanthavel Assistant Director OURC, Browns Road, Kokuvil Jaffna. 021-2223374
Kurunegala Regional Centre Mr. Mahinda Sakalasooriya Assistant Director OURC, Negombo Road Nissanka Mawatha Junction Malkaduwwa Kurunegala. 037-2223473	Badulla Regional Centre Ms. Hiranthi Galahitiyawa Assistant Director OURC, No. 179, Keppitipola Road, Badulla. 055-3012151/055-2228842

Ratnapura Regional Centre

Ms. U.W.N.P Wanigasekara,
Assistant Director,
OURC,
Hidellana,
Ratnapura.
045-2228660